**General**

|  |  |  |  |
| --- | --- | --- | --- |
| **Risk** | **Risk Level Rating**  **(1 - Low, 5 - High)** | **Risk reduction and control measures** | **Risk rating After Measures**  **(1 – Low, 5 – High)** |
| Coach & Volunteer Recruitment | 3 | All contactors and volunteers over 18 will be required to produce a DBS number and relevant qualifications for the role they are placed in. Everyone will be interviewed before allowed to work with any athletes and when appropriate valid references will be sort. All contract coaches will have a contract which protects the privacy and safeguards athletes. | 1 |
| Abuse & Disclosures | 4 | Everyone working with athletes will have safeguarding training at a min once a season. We will follow our relevant safeguarding procedures and report any abuse to relevant authorities if appropriate in line with our policy and the law. | 1 |
| Photography | 3 | Only coaches will be allowed to take any sort of photography during sessions. Parents may only photograph their own child. We will always follow our photography policy. Showcase will follow the showcase portion of the photography policy. | 1 |
| Alcohol & Drug Use  (Parents and Athletes) | 5 | We have a zero-tolerance policy for alcohol or drug use as laid out in our code of conduct. Anyone suspected of use will be asked to leave immediately and safeguarding procedures will be followed. | 1 |

**Stoke Damerel Community College (Gymnasium)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Hazard** | **Hazard Level Rating**  **(1 - Low, 5 - High)** | **Hazard reduction and control measures** | **Risk rating After Measures**  **(1 – Low, 5 – High)** |
| Moving Equipment (Crash Mats, Springboards, Trampettes) | 2 | Minimum two athletes per crash mat, springboard, trampette and airtrack. Before athletes lift anything, they are told how to lift and put down correctly to avoid injury. Athletes must not enter the equipment cupboard without coach supervision. | 1 |
| Warm up | 2 | Coaches taking warm up must ensure all athletes are wearing appropriate clothes and footwear for the warm up activity. All jewellery must be removed. Mats must be used for any stretches involving balancing or inversion of athletes. | 1 |
| Tumbling | 4 | Coaches must hold a British Gymnastics or Sportcheer England recognised Cheerleading qualification. Progressions must be used to ensure athletes understand what they required to do. If a coach is supporting an athlete they should remove all jewellery. Coaches must ensure mats are used and stations are fit for purpose before any athletes use them. First Aider must be present. | 2 |
| Stunting | 4 | Mats must be used. Coaches must hold a SportCheer England recognised Cheerleading Qualification. Progressions must be used to ensure athletes understand what they required to do. Flyers will be taught the proper ‘falling’ technique to avoid injury to bases and themselves in the event a stunt comes down. Bases will be taught how to control falling stunts. Spotters will be used when a new stunt is attempted. No jewellery to be worn and appropriate clothing and footwear must be worn. First aider must be present | 2 |
| Jumps & Dance | 2 | Athletes must be taught to land correctly before attempting jumps or combinations. Appropriate footwear and clothes must be worn. No jewellery | 1 |
| Airtracks & Equipment | 4 | Coaches must hold a British Gymnastics or Sportcheer England recognised Cheerleading qualification. Progressions must be used to ensure athletes understand what they required to do. If a coach is supporting an athlete they should remove all jewellery. Coaches must ensure appropriate equipment is placed at either end to avoid injury. First Aider must be present. | 2 |
| Members of the Public entry | 3 | All parents are limited to 1 per athlete when dropping athletes off at the gymnasium. We will close the door after all entries to the gym and ensure there is always a coach between the main door and the athletes. | 1 |

**Stoke Damerel Community College (General)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Hazard** | **Hazard Level Rating**  **(1 - Low, 5 - High)** | **Hazard reduction and control measures** | **Risk rating After Measures**  **(1 – Low, 5 – High)** |
| Fire | 4 | Ensure coaches know and follow SDCC fire evacuation plans and run drills with athletes. All registers are taken at the beginning of sessions and are held electronically so all coaches can access independently with emergency contact information also available | 1 |
| Blackouts | 3 | All activities are stopped and athletes seated in their classes with registers checked if blackout occurs. If it is not resolved all NOK are contacted and athletes collected. | 1 |
| Car Park | 3 | All athletes must be collected from the gym and escorted throughout car parks. No running or headphones allowed while walking through the car parks. | 1 |
| Offensive Weapons on site | 5 | No offensive weapons are allowed on the school site. Any found will be reported to the police and school, athlete/parent responsible will be removed from the club permanently.  If an active attacker is found onsite coaches are to sound the alarm, call the police and alert the booking staff. Mats will be used to cover the window in doorway and the door locked. All activities will stop. Coaches will follow SDCC policy and police instructions | 2 |

**Zoom Classes (Online Classes)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Hazard** | **Hazard Level Rating**  **(1 - Low, 5 - High)** | **Hazard reduction and control measures** | **Risk rating After Measures**  **(1 – Low, 5 – High)** |
| Athlete safety from non-club staff and members | 4 | Links to classes will be only given to attending athletes and parents. All classes will be password protected which changes each cycle. The waiting room feature will be used on all classes so only pre-approved accounts have access to the meeting. Two coaches will be present in all classes and they will be recorded to check content. | 1 |
| Class activities | 2 | All athletes must ensure they are in a safe environment to perform skills. Coaches will ensure everyone is warmed up and cooled down effectively each class, only drills and activities deemed safe for at home will be used. | 1 |

**Outdoor Classes**

|  |  |  |  |
| --- | --- | --- | --- |
| **Hazard** | **Hazard Level Rating**  **(1 - Low, 5 - High)** | **Hazard reduction and control measures** | **Risk rating After Measures**  **(1 – Low, 5 – High)** |
| Warm up | 2 | Coaches taking warm up must ensure all athletes are wearing appropriate clothes and footwear for the warm up activity. All jewellery must be removed. No exercises that cannot be performed safely on grass will be allowed. | 1 |
| Tumbling | 4 | Coaches must hold a British Gymnastics or Sportcheer England recognised Cheerleading qualification. Progressions must be used to ensure athletes understand what they required to do. Mats must be used if the skill requires it for the level of athlete performing. First Aider must be present. | 2 |
| Stunting | 4 | Mats should be used when they are available. Coaches must hold a SportCheer England recognised Cheerleading Qualification. Stunting is only allowed when athletes are competent to catch flyers and the skills they are performing. No Tosses above level 3. Must be performed on a appropriate surface. | 2 |
| Jumps & Dance | 2 | Athletes must be taught to land correctly before attempting jumps or combinations. Appropriate footwear and clothes must be worn. No jewellery | 1 |
| Members of the Public | 3 | Where possible members of the public should not be allowed in or near the outdoor space. Coaches will not allow any member of the public to approach athletes or call out and distract them. No photography is allowed by members of the public. The police should be called and NOK if a coach is concerned. Coach must place themselves between the public and athletes at all times. | 2 |